



## DEPARTMENT OF REVENUE

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### MEMORANDUM (#17-02)

**TO:** Department Assessed Property Owners

**FROM:** Alan Lemaster, Appraisal Supervisor  
Appraisal Services Group  
Property Tax Division

**SUBJECT:** 2017 Capitalization Rate Input Meeting

**DATE:** December 12, 2016

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On Wednesday, March 15, 2017, the Appraisal Services Group will hold a public meeting to hear input on capitalization rates to be used for the 2017 valuations of all Department assessed properties. Any Department assessee, or other interested parties who wish to provide oral and/or written information on this subject may do so at that time. Such parties may also submit written information by mail prior to the March 15th meeting. In addition, the Appraisal Services Group will provide their preliminary capitalization rate studies. The meeting will be from 1:00 p.m. to 4:00 p.m. in the conference room of the Wyoming Department of Revenue Liquor Division Building located at 6601 Campstool Rd, Cheyenne, Wyoming.

All individuals who wish to make oral presentations at this meeting should notify Alan Lemaster, by February 28, 2017 at (307) 777-3450. If you are unable to attend and have specific Capitalization Rate Studies that you believe should be considered for final rate development, please provide them by March 3, 2017, so they can be given to the appropriate appraiser for review.

If you have any questions or concerns, please feel free to contact this office.